

NORTH END LAW

L A W Y E R S

Update on Covid-19 at North End Law – Alert Level 2

Our office is open at Alert Level 2 and we have updated our procedures in order to protect our clients and our staff from exposure to Covid-19. Our aim is to continue to provide our clients with the best service possible even though that may be in a slightly different format to that which has been provided previously.

We have implemented the following procedures:

1. All staff will engage in thorough hand-washing before leaving home, after seeing clients and at any other times of the day they deem appropriate.
2. We will not be shaking hands.
3. We will maintain a register of people who enter the office.
4. Staff will practice physical distancing when in contact with clients and will be wearing masks.
5. Our staff will be following MoH guidelines if they display any flu-like symptoms.

What we would ask of our clients who visit the office is the following:

1. Please wash your hands before attending our office.
2. Please wear a mask and bring your own pens.
3. Please either scan in using our barcode or complete the register of your attendance which will be at Reception.
4. Please do not come to an interview if you are feeling unwell or are displaying any symptoms.
5. Please try to maintain a 2m distance from other clients who may be in the office at the same time.

We are now proficient at conducting audio-visual meetings with our clients. If you wish to limit your exposure to other people, or if you are in self-isolation and wish to utilise this facility please let us know.

And if you would like to discuss any of the above with us, then please call. Our aim is to provide you with our continued high standard of service in a manner which is safe for all concerned in the current environment.

Kind regards,
The Team at North End Law