

Update on Covid-19 at North End Law

We have recently put procedures in place to protect our clients and our staff from exposure to Covid-19. Our aim is to continue to provide our clients with the best service possible even though that may be in a slightly different format to that which has been provided previously.

We have implemented the following procedures:

1. All staff will engage in thorough hand-washing before leaving home, after seeing clients and at any other times of the day they deem appropriate.
2. We will be wiping down the tables in the interview rooms, door handles and the reception counter throughout the day.
3. We will not be shaking hands.
4. We will maintain a register of people who enter the office.
5. Staff will try to sit a distance away from clients if feasible.
6. Our staff will be following Ministry of Health guidelines in regard to overseas trips and if they display any flu-like symptoms.

What we would ask of our clients is the following:

1. Please wash your hands before attending our office.
2. Please bring your own pens.
3. Please do not come to an interview if you are feeling unwell or are displaying any symptoms.

We will be implementing some mechanisms for having audio-visual meetings with our clients if you wish to limit your exposure to other people, or if you are in self-isolation. Please talk to us about those procedures as the need arises.

It is more than likely that at some point one of our staff will either be sick or exposed to Covid-19. At that point we will all have to self-isolate and close our office. However, skeleton staff will be working remotely from home so we will do our very best to continue to look after your interests if the worst case scenario arises. If the office closes, we will have messages on our phones and emails as to how to contact us.

If you wish to discuss any of the above with us, then please call. Our aim is to provide you with our continued high standard of service in a manner which is safe for all concerned in the current environment.

Kind regards,
The Team at North End Law