

ANTI-MONEY LAUNDERING REQUIREMENTS

Quick Reference Guide

We need **(1) Proof of Identity** and **(2) Proof of Address** documents

PLEASE NOTE THE FOLLOWING:

All documentation (if not copied in our office) must be certified by a solicitor, JP, Police Office, Notary Public or a Person who has legal authority to take Statutory Declarations

The documents need to have been certified WITHIN THE LAST 3 MONTHS and the certifier must include their name, occupation, signature and date of certification

Certification of Identity must include the statement:

“This document represents the true likeness of[FULL Name]....”

(1) IDENTITY VERIFICATION

AND

(2) ADDRESS VERIFICATION

These must be less than 12 months' old

OPTION 1 – one of:

- Signed NZ Passport
- Signed Foreign Passport and Permanent Resident's Visa
- NZ Firearms Licence

ONE OF:

- Bank Statement
- Utility Bill
- IRD/WINZ Statement
- Rates Notice
- Insurance Policy
- Rental Tenancy Agreement
- Letter from Current Employer
- Car Registration Notification
- Court Document

OR

OPTION 2

- NZ Driver Licence

AND one of

- Signed NZ Bank Credit/Debit/EFTPOS Card
- Bank Statement
- Signed SuperGold Card
- Statement issued by Central (not Local) Government Agency

Statements must be less than 12 months' old